

# UK High School Programme

## Code of Conduct

This document summarises the behaviour expected of students while on the UK High School Programme. Students must always be aware of their responsibility as exchange students and aim to represent their country in a positive way at all times.

- 1. You must obey all UK laws** (English law applies), for example:
  - a. Alcohol and smoking - under 18s cannot buy alcohol or cigarettes and over 18s cannot buy these items for anyone under 18;
  - b. Drugs - it is illegal to buy, sell, possess or use illegal or controlled drugs, unless prescribed by a licensed doctor;
  - c. Sexual activity - it is illegal to have sexual activity (including kissing) with someone under 16 years (male or female) even with their consent;
  - d. Pornography - it is illegal for someone under 18 to access pornography on the internet or to download it to a computer;
  - e. Driving - to drive a car or motorbike you must be at least 17 years old and have a full and valid driving license (BUT you are not allowed to drive whilst on this Programme);
  - f. Violence - it is illegal to take part in any violence against another person or property;
  - g. Verbal abuse - it is illegal to say something offensive about someone's race/ethnic background, sexuality or religious beliefs (N.B. it is VERY important in the UK, especially in schools, to encourage religious and racial tolerance. Any form of discrimination is illegal);
  - h. Tattoos - it is illegal to get a permanent tattoo under the age of 18.

IF YOU BREAK THE LAW, YOU WILL BE SENT HOME AS SOON AS POSSIBLE. THIS MUST BE PAID FOR BY YOUR PARENTS WITH NO REFUND OF PROGRAMME FEES.

### **2. School Participation:**

- a. Attend all classes on time and do your homework;
- b. Work hard and have a good attitude;
- c. Respect the teachers and talk to them if you don't understand or need help;
- d. Obey all school rules;
- e. Accept and respect all decisions made by the school;
- f. If you are dismissed or expelled from school, for any reason, your programme will be terminated and you will be sent home without a refund.

### **3. Host Families:**

- a. Show respect to your Host Family and act as a member of the family;
- b. Obey all reasonable host family rules (please work out what those rules are with your host family as soon as possible);
- c. Telephone calls – you must ask before you use the host family's phone and you must pay for all calls;
- d. Internet use in the home is at the discretion of the host family;
- e. Calls/emails back home should be limited (that sounds harsh but we know, from experience, that it won't help you to settle in). The internet (including Skype, Facebook etc.) should not be used after 11 p.m. This includes 3G mobile phones;
- f. Smoking – Under 18s are NOT ALLOWED to smoke while on this Programme - if you do, this will be seen as misconduct and you may be returned home;
- g. Your host family are responsible for you so you must keep them informed of where you are, who you are with and what time you will be back;
- h. Private information about your host family must not be discussed with anyone else;

## UK High School Programme – Code of Conduct

- i. Money - don't lend money to or borrow money from your host family (or anyone else!); your parents are responsible for giving you enough spending money (you should pay for yourself if you go out with your host family);
- j. If you have any problems or difficulties with the host family, school or personal issues - speak to your local representative and also with the EIL UK office: we want to help you ☺

### **4. Travel rules:**

If you want to travel in the holidays or stay away from your host family's home, you must PLAN AHEAD. **At least 2 weeks** before you want to go, you must:

- a. Talk to your Host Family and the EIL UK office about your plans;
- b. Your natural parents must complete, sign & return the **Authorisation Form**.

**IF WE DON'T HAVE AN AUTHORISATION FORM, YOU CANNOT GO!**

### **5. Changing host family, withdrawal or termination from the Programme:**

- a. You must work hard to fit in with your host family. Speak to your Local Rep or the EIL UK Office if there is a problem. Host family changes are only allowed in **exceptional** situations (IF a suitable new family is available);
- b. You need EIL UK's permission to withdraw from the Programme; if you leave the Programme you can't return and you won't get a refund - the exception to this rule is if there is a death or serious illness in your immediate natural family.

REMEMBER - if you have a problem, use your support network (host family, Local Rep and the EIL UK office).

### **6. Visits from your natural family/friends from home:**

No visits will be allowed in the first term because they disrupt the integration process. After this, visits are only allowed with **prior approval** from the EIL UK office. The decision will depend on how well you are settling and integrating into your host family and school.

### **7. Returning home:**

- a. You may not visit your home country during the Programme, except in exceptional circumstances;
- b. You must return home at the end of the Programme unless we have prior permission for travel. All outstanding debts must be paid to your host family before you leave (e.g. telephone bills, damage to property, etc.).

### **8. Insurance:**

You must have adequate medical and travel insurance for the duration of the Programme.

### **9. Payment:**

EIL UK will pay for accommodation with a Host Family, food, transport between Host Family and the airport. Insurance, spending money and personal expenses are not included.

### **10. General:**

- a. EIL UK reserves the right to dismiss or return home any student whose conduct is unacceptable or detrimental to the Programme.
- b. English law shall apply to any and all claims against EIL Limited and all proceedings shall be within the exclusive domain of the English Courts.

### **Agreement:**

I have read, understood and agree to the above Code of Conduct.

Signed: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Student*

Signed: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Parent or Guardian*